

EAST AYRSHIRE COUNCIL

COMMERCIAL OPERATIONS COMMITTEE

**MINUTES OF MEETING HELD ON THURSDAY 11 JANUARY 1996 AT 1000 HRS
IN THE MEETING ROOM, LONDON ROAD CENTRE, KILMARNOCK**

PRESENT: Councillors Jim O'Neill (Chair), Gordon McCredie, Drew McIntyre, Robert Stirling, Kathleen Hall, John Knapp, David Sneller, Jimmy Carmichael, Robert Taylor, John Smith, Tommy Farrell and Eric Jackson

ATTENDING: David Montgomery, Chief Executive; Des Tierney, Director of Commercial Operations; Bill McKenzie, Senior Depute Director of Commercial Operations; Robin Gourlay, Depute Director of Commercial Operations; Douglas Campbell, Head of Public Relations and Marketing and Support Unit (Margaret McManus and James Lally)

APOLOGY: Councillor Alan Campbell

PROGRESS REPORT ON TRANSITIONAL ISSUES

1. There was submitted and noted a report (circulated) by Director of Commercial Operations informing the Committee of the progress that had been made in the establishment of the Department and proposals for the take over of services on 1 April 1996.

**CCT - INCLUSION OF QUALITY CRITERIA IN THE TENDERING PROCESS
FOR "MANUAL SERVICES" CONTRACTS**

2. There was submitted and noted a report (circulated) by Director of Commercial Operations informing the Committee of the recent communication from CoSLA indicating that guidance notes for the inclusion of quality criteria in the tendering process for blue-collar contracts were being prepared by the Local Government Management Board on behalf of Local Authority Associations and that the Management Board was seeking information from authorities who had already undertaken such work.

THE ROLE OF ELECTED MEMBERS

3. There was submitted a report (circulated) by Chair of Commercial Operations proposing the establishment of a number of Working Groups to increase the role of elected Members in formulating Commercial Operations policy.

Councillor McCredie, seconded by Councillor Hall, moved that the Working Groups be formed as detailed in the report with the exception that the

representation of elected Members on each Working Group should be 3 administration and 2 opposition Councillors.

Councillor O'Neill, seconded by Councillor Sneller, moved as an amendment that the Working Groups be formed as detailed in the report and that it be remitted to the Director of Commercial Operations to report to the next meeting of the Committee with details of specific issues to be considered by the Working Groups and arrangements for the appointment of members and other representatives to the Working Groups.

On a division by a show of hands, the amendment was carried by 10 votes to 2.

REPORT ON MEMBERS' BRIEFING

4. There was submitted and noted a report (circulated) by Senior Depute Director of Commercial Operations informing the Committee of the cancellation of the recent Members' Briefing on the work of the Department and advising of arrangements for a further briefing session.

CLYDE PREMIUM NETWORK

5. There was submitted a report (circulated) by Director of Commercial Operations advising of the success of the bid by a consortium of Local Authorities for the management and maintenance work for the trunk road network in and around Glasgow - the Clyde Premium Network.

The Committee noted the report and instructed the Director of Commercial Operations to write to the Scottish Office requesting details of the bids submitted for the contract.

REPORT ON ADLO CATERING CONFERENCE

6. There was submitted and noted a report (circulated) by the Chair of Commercial Operations providing details of keynote issues identified at the ADLO Catering Conference which was held in Hammersmith, London on 29 and 30 November 1995.

REPORT ON SCOTTISH ADLO BUILDING CLEANING WORKING GROUP

7. There was submitted and noted a report (circulated) by Director of Commercial Operations providing details of the deliberations by the Scottish ADLO Building Cleaning Working Group.

**TRADING BY LOCAL AUTHORITIES - LETTER FROM THE
DEPARTMENT OF THE ENVIRONMENT TO THE ASSOCIATION OF
METROPOLITAN AUTHORITIES**

8. There was submitted a report (circulated) by Director of Commercial Operations informing of recent correspondence between the Department of the Environment and the Association of Metropolitan Authorities which may indicate a change in the interpretation of legislation affecting the Council's ability to trade.

The Committee noted the report and agreed that it be submitted to the next meeting of the Policy and Resources Committee for its interest.

FORMATION OF COMMERCIAL OPERATIONS DIRECTORS' WORKING GROUP

9. There was submitted and noted a report (circulated) by Director of Commercial Operations informing of the formation of the Commercial Operations Directors' Working Group which would consist of Commercial Operations Directors from the new Councils covered by the former Strathclyde Region and advising that the deliberations of the Group would be reported to the meetings of the Chief Executives of the new authorities.

The meeting terminated at 1035 hours.